

Riley Twin Bunk Bed Assembly Instructions

- List of parts:**
- 2 - high ends
 - 2 - low ends
 - 4 - side rails
 - 2 - slat rolls
 - 2 - guard fences (one full length, one 60¹/₄")
 - 1 - bunk ladder

- Hardware:**
- 17 - 1¹/₄" coarse thread "bugle" screws (black) to attach slats and guard fences
 - 4 - 1¹/₂" coarse thread "bugle" screws (silver) to attach ladder
 - 4 - 4" metal pins to secure top bed to bottom bed

- Tools needed:**
- phillips screwdriver
 - rubber mallet

- Directions:**
1. Hold one high end upright near its desired placement.
 2. With metal face of side rail facing inward, insert round metal connectors of side rail into the holes on headboard. Tap with rubber mallet to ensure locked position. Repeat with other side rail.
 3. Attach other end of side rails to other high end as in step 2.
 4. Insert four 4" metal pins into holes on high ends. See Diagram A.



Room&Board®

5. Place low end (with holes pre-drilled into the bottoms of their legs) on top of the steel pins. Pull down on low end until flush with high end posts. Use rubber mallet if necessary to insure low end posts are flush with high end posts. See Diagram A.
6. Attach side rails to low end.
7. Place slat role on side rail cleats of both top and bottom bunk, spacing evenly from headboard to footboard.
8. Secure each slat between cleats using 1¹/₄" screws in the pre-drilled holes.
9. Place the full-length guard fence on side that will not have the ladder. Using 1¹/₂" screws, attach to inside of side rail facing inside the bed.
10. Place ladder hooks to inside of side rail flush against the uprights near the head board or footboard. Secure to both upper and lower side rails. Attach facing inside of bed. Secure using 3/4" screws.
11. Place 60¹/₄" guard fence to inside of side rail near the ladder. Attach facing the inside of the bed. Secure using 1¹/₂" screws. See Diagram B.
12. Place twin mattresses (39 x 75 x 8" maximum height on top bunk) on top of slat rolls.

Diagram A

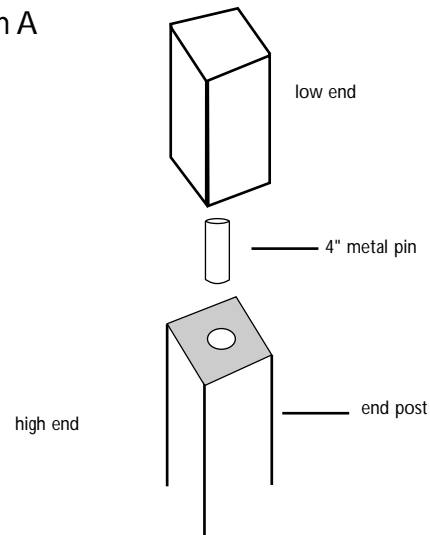
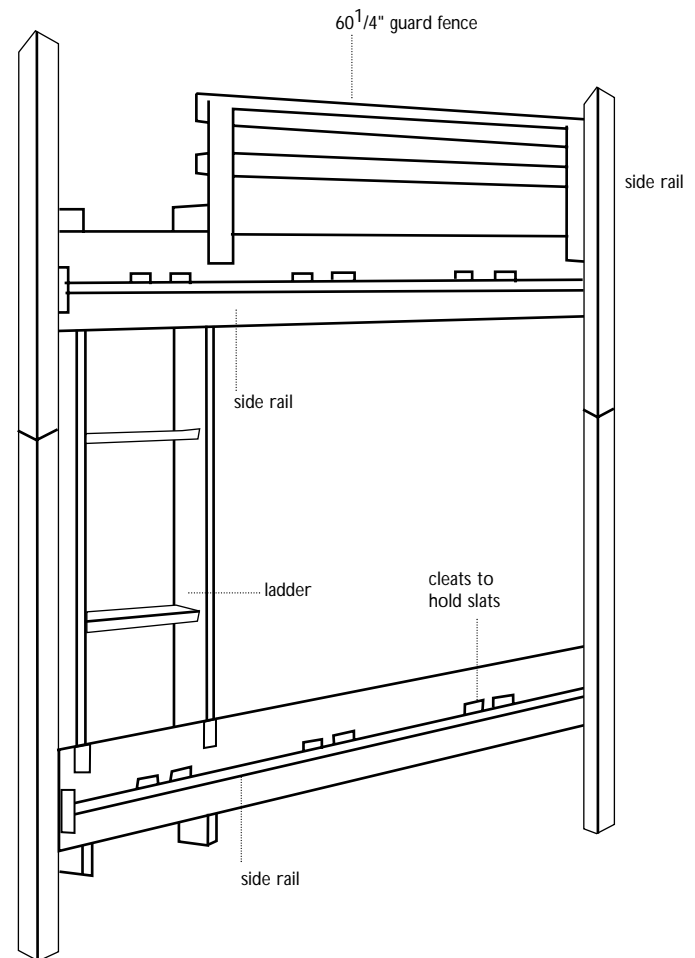


Diagram B



Safety Warnings

1. Follow the information on the warnings appearing on the upper bed end structure.
Do not remove warning label from bed.
2. Always use the recommended size mattress to help prevent the likelihood of entrapment or falls.
3. Surface of mattress must be at least 5 in. (127 mm) below the upper edge of guard fences.
4. Do not allow children under 6 years of age to use the upper bunk.
5. Do not allow more than one person on upper bunk.
6. Periodically check and ensure that the guard fences, ladder and other components are in their proper position, free from damage, and that all connectors are tight.
7. Do not allow jumping on the bed or horseplay on or under the bed.
8. Always use the ladder for entering and leaving the upper bunk.
9. Do not use substitute parts. Contact Room & Board for replacement parts.
10. Use of a night-light may provide added safety precaution for a child using the upper bunk.
11. Always use guard fences on both long sides of the upper bunk.
12. The use of water or sleep flotation mattresses is prohibited.
11. Keep these instructions for future reference.