Room & Board

Installation Instructions

Keep these instructions for future use

Howard Pendants

Recommended Tools and Materials:

- Electrical tape
- Wire strippers
- Medium Phillips screwdriver
- Wire cutters
- Tape measure
- Small flat blade screwdriver

Caution:
- Professional installation is strongly recommended.
- Read these safety instructions entirely prior to installation.
- Do not begin installation until all electrical power to the installation site has been turned off at the circuit breaker!

Attention: If you do not have an existing electrical light box in your intended installation site, have one installed by a licensed electrician.

This product includes:

A. - Howard glass globe
B. - Canopy assembly
C. - Socket assembly
D. - LED light bulb
1. Use a tape measure to determine the desired cord length for your pendant. Assemble the canopy parts according to the drawing to the right at your desired height. Use wire cutters to cut the cord about 6 inches above the canopy assembly.

2. Fasten the steel crossbar to the junction box at the installation site with the provided mounting screws. Use wire nuts to twist together the black and white wires from the pendant to their corresponding wires in the junction box. The green ground wire can be connected directly to the steel crossbar using the provided green ground screw.

3. Carefully tuck all wires inside the canopy and junction box before lifting the canopy cover plate up and over the threaded portion of the black plastic strain relief. Fasten the cover plate in place using the lower portion of the strain relief.

4. With the canopy securely in place, prepare the socket assembly to attach the glass globe. Use a small, flat blade screwdriver to loosen the set screws on the lower strain relief; then, unscrew the lower strain relief and thumb nut.

5. Before inserting the inner globe holder and socket assembly into the globe, screw in the included light bulbs into the socket. The glass globe should hang from the inner globe holder.

6. Slide the cover plate down onto the glass globe, and then tighten the thumb nut, strain relief and set screw.

7. Turn on electrical power to the light at the circuit breaker. Minor adjustments to the position of the pendant can be made by loosening the upper strain relief and pushing or pulling on the cord accordingly.